

## Information regarding the academic ceremony for the conferral of academic degrees

Congratulations on the successful completion of your studies. We look forward to celebrating this joyous occasion with you.

### General information

**Venue:** Lecture Hall A, University of Klagenfurt, Universitätsstrasse 65-67,  
9020 Klagenfurt am Wörthersee

**Audience admission:** 12:00 a.m.

**Ceremony starts:** 12:15 a.m.

**Ceremony ends:** approx. 14:00 a.m.

### Programme

11:45 a.m.: Graduates gather for the group photo (meeting place in front of Lecture Hall A, on the steps below the interpreter's booth).

12:00 a.m.: Graduates take up their positions in the formation, formal procession into the lecture hall

12:15 a.m.: Procession of the university officials, speeches, pledge, awarding of certificates, photos with university officials, words of thanks, musical accompaniment

14:00 a.m.: Estimated end of the celebration

### Information

**Parking:** The parking spaces at the University of Klagenfurt can be used free of charge on the day of the graduation ceremony.

**Champagne bar:** Toast your graduation with family and friends at the end of the academic graduation ceremony. You will find a **voucher** for two glasses of sparkling wine in the order of celebration placed on your seat. It can be redeemed directly after the ceremony at the champagne bar situated in the foyer between Lecture Hall A and Lecture Hall B (level 0).

**Photos:** Taking private photographs during the ceremony can diminish the sense of occasion and is not permitted. Our photographer Mr. Laimböck and his team will be taking photographs of each graduate as they receive their degree certificate. Our photographer is also at your disposal after the ceremony.

Information on how to order your photos will be given to you on the day of your celebration by the team of photographers. It is possible to have the photos printed out on the spot or to view and order them via the website. <http://www.laimboeck.net/reportagen>

Photography is permitted from the audience seating area.

**Accessibility:** Access for the disabled is possible via ramps, the entrances are at ground level.

If guests with special needs are expected to attend (e.g. wheelchair access), we will be very happy to reserve a seat in the front row for you and one accompanying person. We kindly ask you to inform us by e-mail at least 3 days before the ceremony.

**Covid-19:**

We will inform you promptly in the event that new measures are introduced.

If you have any questions, please do not hesitate to contact the team of the Office of Academic Affairs: [Stud\\_Re@aa.u.edu](mailto:Stud_Re@aa.u.edu)

Ursula Rotter, Ulrike Eder-Jele,  
Amanda Veladzic, Ulrike Wöllik  
Tel.: +43/(0)463- 2700 ext. 1013