

# Declaration on data protection for applicants for Technology Scholarships and awarded scholarship holders (GDPR, DSG)

## Privacy Statement

This privacy statement is addressed to all applicants as well as awarded scholarship holders of the programme “University of Klagenfurt Technology Scholarships” and aims to inform them about the processing of their personal data within the programme according to Art. 13 and 14 GDPR.

## Processing purposes, legal basis and data transfer

### 1. Application and implementation

For the purpose of participating in the scholarship programme, we receive your personal data (e.g., name and contact details, date of birth, language education, photo, passport number, previous academic education (e.g., Bachelor's certificate, proof of academic achievement of Bachelor's degree programme), letters of recommendation, professional background, name and contact details of recommending persons) according to the submitted application form from the OeAD - Austria's Agency for Education and Internationalisation based on the agreement between the University of Klagenfurt and the OeAD. The personal data you provide is necessary for the implementation of the programme (e.g., selection, communication, support, documentation) and participation is not possible without it. We might forward your submitted application to representatives of the companies that will officially take part in the scholarship programme, for the purpose of early evaluation of an internship compatibility based on the agreement between the AAU and the participating company. The processing of personal data from the application form by the controllers as well as the forwarding to participating companies is based on Art. 6 para. 1 b) DSGVO (fulfilling of the contract). Otherwise, participation in the programme is not possible. Your data will be stored for a period of seven years for documentation purposes, for improvement management and to respond to follow-up enquiries and afterwards will be deleted or anonymized.

### 2. Support in finding a paid internship

As part of the programme, scholarship holders will be asked, additionally to the application form, to provide to us a CV and other supporting documents (e.g., residence permit, transcript of records, a recommendation letters, language certificates) in order to support them in finding a paid internship during their master's degree programme. We will forward it in its completeness or partial personal data from it, to the companies that provide potential internships, as well as the organizations (e.g., Carinthian Chamber of Commerce, the Federation of Austrian Industries) assisting in the process of internship search. In accordance with the [OeAD scholarship conditions](#), the internship form provided by AAU filled at the start of an internship will be forwarded to the OeAD for an approval and documentation. The processing of this data is based on Art. 6 para. 1 b) DSGVO (implementation of the programme). Otherwise support in finding a paid internship is not possible. Your data will be stored for a period of seven years for documentation purposes, for improvement management and to respond to follow-up enquiries and afterwards will be deleted or anonymized.

### 3. Tuition fee waiver and proof of academic success

As part of the programme, scholarship holders will be exempted from paying tuition fees for the master's degree programme at the University of Klagenfurt. In order to exclude participants from paying the tuition fee during their master studies, the relevant office at AAU will check the transcript of record at the end of each semester, and if the requirements are fulfilled, inform the Admissions and Examinations Office of AAU for the purpose of removing tuition fee payment requirement from the student's account. In accordance with the OeAD scholarship conditions, transcript of records will be also provided to OeAD after the first two semesters in order to confirm sufficient academic progress of scholarship holders and continuation of scholarship. The processing of this data is based on Art. 6 para. 1 b) DSGVO (implementation of the programme). Otherwise, a continuation of the scholarship payment and tuition fee waiver are

not possible. Your data will be stored for a period of seven years for documentation purposes, for improvement management and to respond to follow-up enquiries and afterwards will be deleted or anonymized.

#### **4. Discount for a German Language Course**

In the scope of the scholarship programme, scholarship holders have a possibility to attend German language course in the language centre [Deutsch in Österreich](#). Scholarship holders can apply for a German course via email sent to the International Office. In order to reserve a spot in the language course and provide the advantage of the discounted price, we will forward the following data to *Deutsch in Österreich*: first name, last name, date of birth, gender, email address, country of origin, level of the current German language knowledge and scholarship holder status. The processing is based on the consent given in the individual case. Your data will be stored for a period of seven years for documentation purposes, for improvement management and to respond to follow-up enquiries and afterwards will be deleted or anonymized.

#### **5. Documentation and public relations**

During the programme there will be a number of events where scholarship holders may participate. For documentation purposes, photos will be taken here and there during those events. The processing of this data is based on Art. 6 para. 1 b) DSGVO (implementation of the event), Art. 6 para. 1 a) DSGVO (consent through participation) and Art. 6 para. 1 f) DSGVO (legitimate interest of the University of Klagenfurt in effective press and public relations work to accompany the event and its documentation). The objective of the scholarship programme is promoted by the press and public relations work with regard to publicizing the event itself and conveys the message that participation is worthwhile. Furthermore, it shall promote the University of Klagenfurt's internationalization efforts. Hence, the focus is not on the image of faces, but on the general documentation of the event.

Art. 6 para. 1 a) DSGVO (consent): The processing is based on the consent given in the individual case. Your data will be stored for a period of seven years for documentation purposes, for improvement management and to respond to follow-up enquiries and afterwards will be deleted or anonymized.

#### **6. Publication of portrait pictures, personal statements and final scientific reports**

In connection with the scholarship programme, we would like to publish parts of the final report that participants have to write in accordance with the [OeAD scholarship conditions](#) at the end of their scholarship period as part of the participation, a short personal statements submitted by the participants and/or a portrait photograph voluntarily taken or provided by them along with the full name, age, country of origin, information on participation in the German language course, study programme at the university and total number of ECTS credit points passed by the time of processing of the information and possible information about an internship, that the holder may have participated in (such as length of the internship, as well as the name of the employer and the place where internship is/was done) on the webpage and social media of the University of Klagenfurt (e.g. Facebook, Instagram) and in printed and digital material in connection to the Technology Scholarships programme (including but not limited to flyers, advertisement, brochure, reports, newspapers/magazines). The processing is based on the consent given in the individual case. Your data will be stored for a period of seven years for documentation purposes, for improvement management and to respond to follow-up enquiries and afterwards will be deleted or anonymized.

#### **7. Forwarding personal data to the stakeholders**

Personal data (portrait picture, personal statement, final report, full name, age, country of origin, information on participation in the German language course, study programme at the university, total number of ECTS credit points passed by the time of processing of the information and possible information about an internship, that the holder may have participated in (such as length of the internship, as well as the name of the employer and the place where internship is/was done)) may also be forwarded to potential funding partners which are in contact with AAU and show interest in supporting the scholarship programme and [current funding partners](#) as well as promoters of the Technology Scholarships programme in the form of printed and digital material (e.g., flyer, reports) according to the agreement between the University of Klagenfurt and the partner. The forwarding of the data is based on Art. 6 para. 1 b) DSGVO (implementation of the programme). Otherwise, participation in the programme is not possible. Your data will be stored for a period of seven years for documentation purposes, for improvement management and to respond to follow-up enquiries and afterwards will be deleted or anonymized.

### **Data subject rights**

You have a right of access to check whether and which personal data we have stored about you; a right to rectify your personal data that is incorrect; a right to erasure of your personal data that is not (any longer) processed in accordance with the law and, in this context, a right to restriction of processing. You also have a right to data portability. If the processing is based on consent, you have the right to revoke the consent you have given at any time without giving reasons. You have a right to erasure of personal data if you withdraw the consent on which the processing was based and there is no other legal basis for the processing. The lawfulness of the data processing up to the time of your revocation remains unaffected. Insofar as we base any processing of your personal data on overriding legitimate interests, you have a right to object. Please contact [dsb@aau.at](mailto:dsb@aau.at) regarding all these rights. You also have a right of appeal to the data protection authority: [www.dsb.gv.at/kontakt](http://www.dsb.gv.at/kontakt).

### **Controller and Data Protection Officer**

University of Klagenfurt, International Office, Universitätsstraße 65-67, 9020 Klagenfurt, a.W.  
[technology.grants@aau.at](mailto:technology.grants@aau.at). Data protection officer: [dsb@aau.at](mailto:dsb@aau.at)

### **Joint Controller according to Art. 26 GDPR**

OeAD, International Cooperation in Higher Education, Ebendorferstraße 7, 1010 Wien, a.W. Ms. Katharina Engel,  
[Katharina.Engel@oead.at](mailto:Katharina.Engel@oead.at). Data protection officer: [datenschutz@oead.at](mailto:datenschutz@oead.at)