

ANNOUNCEMENT OF MERIT-BASED SCHOLARSHIPS for the academic year 2018/2019

The merit-based scholarship in accordance with the Student Support Act (Studienförderungsgesetz/StudFG) recognizes and rewards outstanding academic achievements and is announced once a year for students at the Alpen-Adria-Universität Klagenfurt. All achievements performed during the academic year 2018/2019 are considered (**that covers the period from 1st October 2018 to 30th September 2019 – the valid date is the assessment date as stated in the course certificate**). A merit-based scholarship must not be lower than **750 Euro** and may not exceed **1500 Euro**.

Application requirements (§ 60 StudFG):

➤ **Minimum specifications:**

- **Bachelor's , Master's and Diploma programmes**
 - ✓ successful examinations/course completions worth at least **60 ECTS** during the stipulated period
 - ✓ a grade point average of **2.00** or better in the academic year 2018/2019.
 - ✓ If applicable, the assessment "**excellent (sehr gut)**" for the Diploma or Master's thesis.
 - ✓ If applicable, a comprehensive examination by committee (Diploma or Master's examination) equates to 5 ECTS per examination subject.
- **Doctoral programmes**
 - ✓ The prerequisite for an application is the conclusion of the doctoral thesis during the stipulated period, with an assessment of "**excellent (sehr gut)**".

➤ **Regular degree student status** at the Alpen-Adria-Universität Klagenfurt. Students of the teacher training programme within the scope of the Development Association South-East (Entwicklungsverbund Süd-Ost) must be enrolled **at the Alpen-Adria-Universität Klagenfurt** (no co-registered students).

➤ **Austrian citizenship, citizenship of an EEA member state or persons treated as equal:**

- **Third-country citizens** are treated as equal, if they have lived in Austria "legally and without interruption" for a sufficiently long period (submission of permanent residence card/Daueraufenthaltskarte-EU).
- **Stateless persons** must have been subject to unlimited income tax liability in Austria together with one parent for a period of at least five years prior to the commencement of studies in order to be treated as equal (Evidence: official registration form and a social insurance data sheet or documentary proof from the tax office).
- **Refugees** must provide proof of their legal status as refugee in order to be treated as equal (passport, notification of asylum decision).

➤ **Compliance with the eligibility period (§ 18 StudFG):**

- In principle, the eligibility period comprises the **prescribed study period plus one additional semester (tolerance semester)** which is required for the completion of Bachelor's examinations, Master's examinations, Diploma examinations, teacher qualification examinations, doctoral examinations or oral defences, or other examinations concluding a degree or a stage of studies.
- For students who have completed the first diploma examination of their diploma degree within the prescribed study period, the eligibility period within this degree programme is extended by one additional semester during the second stage of studies.
- If a student has changed to a new curriculum version of his or her degree programme, the duration of studies under the old curriculum will be taken into account accordingly.

Extension of the eligibility period on good reasons (§ 19 StudFG):

The eligibility period shall be extended, if the student can prove that exceeding the prescribed study period was due to **good reasons**. **Professional activity is not a valid criterion for extension**.

What are good reasons?

- Illness of the student, certified by a specialist medical practitioner,
- pregnancy of the student,
- care and education of a child under the age of six years,
- officially determined degree of disability of at least 50 %,
- any unforeseen or unavoidable event which is not or only to a minor degree the fault of the student
- completion of a military service, a community service, a voluntary social year, a memorial service, a peace and social service abroad, or similar, as well as
- participation in official university-run mobility programmes.

➤ **Further stipulations:**

- Students enrolled in two or more degree programmes at a time may apply for one degree programme only. However, in order to calculate the "**weighted average grade**", all academic achievements performed during the academic year are taken into consideration.
- Students must provide a **certificate of recognition (Anerkennungsbescheid)** issued by the responsible degree programme director for any examinations, which were taken at a different domestic or foreign university during the stipulated period. The relevant date is the date of the examination.
- Applications are also permissible in the event that the degree was successfully concluded before the end of the academic year, or if studies are temporarily suspended due to leave.

All applicants will be informed about the scholarship decision (accepted/rejected) by e-mail **by the end of December 2019**. We kindly ask you to refrain from making inquiries by phone or e-mail about the decision or about the final transfer of scholarships to be awarded before this date.

The following documents must be submitted together with the application:

- Record of examinations taken during the academic year 2018/2019. This transcript must be submitted in the form of the "**Certificate of successful course completion for a merit-based scholarship (Studienerfolgsnachweis für das Leistungsstipendium)**", period: **1.10.2018 - 30.9.2019**. It can be generated and printed via the online student portal from the **1st of October 2019** onwards
- Current **student enrolment confirmation (Studienblatt WS 2019/20)**
- Copies of certificates of recognition (Anerkennungsbescheide), if applicable
- Copy of the relevant Bachelor's, Master's or Diploma examination certificate or of the doctoral certificate
- Proof of equal treatment in accordance with § 4 StudFG (only applies to third-country citizens, stateless persons and refugees)
- Proof concerning possible study period delays in accordance with § 19 StudFG (only when the prescribed duration of study is exceeded)

Applications must be submitted *in person* at the Office of Academic Affairs. Submissions by post or e-mail shall only be accepted in the case of a stay abroad. Incomplete applications or applications with missing documents cannot be taken into account when awarding scholarships! Once the submission deadline has closed, no further applications can be accepted, without exception. Documents, which are not yet available at the end of the application period, can be submitted up to one week after the end of the submission deadline.

The award of a merit-based scholarship is determined according to the funds allocated by the Federal Ministry. **According to § 61 StudFG, there is no legal claim to the granting of a scholarship, even if the application conditions are met.**

Applicants are ranked according to the weighted average grade score and the sum of ECTS credit points earned. The decision about the applications will be published on the AAU website

<https://www.aau.at/studium/studierendenleben/stipendien-und-zuschuesse/leistungsstipendium/> indicating only the student registration number to ensure anonymity.

Application forms are ONLY available ONLINE:

<https://www.aau.at/studium/studierendenleben/stipendien-und-zuschuesse/leistungsstipendium/>

Application period:

Tuesday, 1st October up to and including Monday, 28th October 2019

Submission office:

Office of Academic Affairs, Ulrike Wöllik (ext. 1005), Room: Z. 1.07a, e-mail: ulrike.woellik@aau.at.

Application documents must be submitted in person and will be accepted exclusively during the indicated period at the following times:

**Monday, Wednesday and Thursday from 9.00 to 12.00 hrs.,
Thursday from 14.00 to 16.00 hrs.**