

**Announcement regarding the Reimbursement of Tuition Fees to
Encourage Outstanding Academic Achievements
by Students from Third Countries**

for the performance period from 1st October 2020 to 30th September 2021

The Alpen-Adria-Universität Klagenfurt endeavours to further the development of all students, including foreign students. In recognition of this responsibility towards students from third countries who, by virtue of their nationality, are required to pay fees in the amount of € 726.72 per semester, the reimbursement of tuition fees will be introduced as a specific incentive measure in accordance with this Directive.

Students must submit the applications themselves; the relevant form can be obtained from the Admissions and Examinations Office. Alternatively, it can be downloaded from <https://www.aau.at/en/study/studying-at-aau/during-your-programme/university-fees/>.

Students who meet the following requirements or who can provide the required evidence, are invited to apply for reimbursement:

1. Performance record covering the **performance period 1st October 2020 to 30th September 2021:**

The performance record is considered to have fulfilled the requirements, if the applicant has achieved a **minimum of 30 ECTS credits in a degree programme**, and if the **permitted duration of study** for a Bachelor's degree (seven semesters), for a Master's degree (five semesters), for a diploma degree (standard duration of the degree programme plus 1 additional "tolerance semester" in each study phase), or for a three-year doctoral degree (seven semesters) has not been exceeded. Recognised examinations (as laid down in § 78 of the Universities Act) can only be taken into consideration, if they were taken in the context of a summer school and fall within the performance period.

Proof of work on a dissertation is considered equivalent to the required minimum number of ECTS credits. Proof of work on a Master's thesis or a diploma thesis is considered equivalent to 15 ECTS credits.

A written statement of confirmation issued by the supervisor and describing the student's progress regarding the work is deemed satisfactory proof. In the case of a dissertation, this statement of confirmation can be submitted in a maximum of three years of study; in the case of a Master's thesis or diploma thesis in a maximum of one year of study.

2. Nationality (as certified by the current student data sheet):

Degree students from third countries enrolled at the Alpen-Adria-Universität Klagenfurt who, in accordance with § 91 Sec. 2 Universities Act, Federal Law Gazette I No. 120/2002 in the relevant applicable version, have paid tuition fees of € 726.72 per semester during the performance period.

3. The **amount of the reimbursement** shall, as a general rule, be fixed at € 726.72 per academic year. If the **grade average** achieved is below 1.5, the total amount reimbursed shall be € 1453.44. If the applicant has pursued a course of studies at another university during the respective academic year in accordance with § 6 Sec. 1 Universities Act, the amount of the reimbursement is reduced to equal the proportion of the tuition fees, which remains with Klagenfurt University. If the applicant has already received a partial reimbursement during the respective academic year, provided by the Social Fund established in line with Part D § 10 of the University Statutes, the amount of tuition fees reimbursed is reduced by the amount of the partial refund as per this Directive.

Incomplete applications or forms that do not include the required supporting documents will not be taken into consideration! Missing documents (!) can be submitted no later than one week after the submission deadline closes.

The amount of the reimbursement is set by the Vice-Rector of Education, Ass.-Prof.ⁱⁿ Mag.^a Dr.ⁱⁿ Doris Hattenberger.

There is no legal claim regarding the award of reimbursement.

Application period: **1st October to 31st October 2021**

Contact for information and submission:

Dr.ⁱⁿ Claudia Corinna Zaminer; Studien- und Prüfungsabteilung / Admissions and Examinations Office.

Due to the current situation caused by the coronavirus, applications shall be submitted mainly by e-mail and must be sent via the student's university email address (@EDU-mail) to studienbeitrag@aau.at.

The Vice-Rector of Education
Ass.-Prof.ⁱⁿ Mag.^a Dr.ⁱⁿ Doris Hattenberger