Announcement regarding the reimbursement of university fees
to students from third countries
in recognition of outstanding academic achievements
for the performance period from 1st October 2022 to 30th September 2023

The Alpen-Adria-Universität Klagenfurt endeavours to further the development of all students, including foreign students. In recognition of this responsibility towards students from third countries who, by virtue of their nationality, are required to pay fees in the amount of € 726.72 per semester, the reimbursement of university fees will be introduced as a specific incentive measure in accordance with this Directive.

Students must submit the applications themselves; the relevant form can be obtained from the Admissions and Examinations Office. Alternatively, it can be downloaded from https://www.aau.at/en/study/studying-at-aau/during-your-programme/university-fees/#toggle-id-6.

Students who meet the following requirements or who can provide the required evidence, are invited to apply for reimbursement:

1. **Performance record** covering the performance period 1st October 2022 to 30th September 2023:

The performance record is considered to have fulfilled the requirements, if the applicant has achieved a **minimum of 30 ECTS credits in a degree programme**, and if the **permitted duration of study** has not been exceeded in this degree programme. The permitted duration of study comprises the period of study prescribed in the respective degree programme plus two tolerance semesters. Recognised examinations (as laid down in § 78 of the Universities Act) can only be taken into consideration, if the original examination was taken within the performance period.

Proof of work on a dissertation is considered equivalent to the required minimum number of ECTS credits. Proof of work on a Master’s thesis is considered equivalent to 15 ECTS credits. A written statement of confirmation issued by the supervisor and describing the student’s progress regarding the work is deemed satisfactory proof. In the case of a dissertation, this statement of confirmation can be submitted in a maximum of three years of study; in the case of a Master’s thesis in a maximum of one year of study.

2. **Nationality** (as certified by the current student data sheet):
   Degree students from third countries enrolled at the Alpen-Adria-Universität Klagenfurt who, in accordance with § 91 Sec. 2 Universities Act, Federal Law Gazette I No. 120/2002 in the relevant applicable version, have paid university fees of € 726.72 per semester during the performance period.
3. The **amount of the reimbursement** shall, as a general rule, be fixed at € 726.72 per academic year. If the **grade average** achieved is below 1.5, the total amount reimbursed shall be € 1453.44. If the applicant has pursued a course of studies at another university during the respective academic year in accordance with § 6 Sec. 1 Universities Act or is admitted to a jointly established study programme, the amount of the reimbursement is reduced to equal the proportion of the university fees, which remains with the Alpen-Adria-Universität Klagenfurt. If the applicant has already received a partial reimbursement during the respective academic year, provided by the Social Fund established in line with Part D § 1 of the University Statutes, the amount of university fees reimbursed is reduced by the amount of the partial refund as per this Directive.

Incomplete applications or forms that do not include the required supporting documents will not be taken into consideration! Missing documents (!) can be submitted no later than one week after the submission deadline closes.

The amount of the reimbursement is set by the Vice-Rector of Education, Ass.-Prof. in Mag. a Dr. in Doris Hattenberger.

There is no legal claim regarding the award of reimbursement.

**Application period:** **1st October to 31st October 2023**

**Contact for information and submission:**
Dr. in Claudia Corinna Zaminer; Studien- und Prüfungsabteilung / Admissions and Examinations Office.

Applications shall be submitted **mainly by email** and must be sent via the student’s university email address (@EDU-mail) to studienbeitrag@aau.at.

The Vice-Rector of Education
Ass.-Prof. in Mag. a Dr. in Doris Hattenberger