An example for issuing the eligibility letter, necessary for studying a Bachelor's programme at the Universität Klagenfurt

This is to certify that Mr./Ms. ____________________________, born on __________ in _______________________, fulfills all the requirements to study at our university* (institution which is issuing the confirmation) named ________________________________ the Bachelor's programme in the field of study ____________________________ in the academic year 20__ / __ .

An entrance exam was necessary / not necessary (please cross out inappropriate) and was held on ____________ (date). Result: ______________

_________________________  ___________________________
Date                         Stamp of the university  Signature

Names and position of the signer in the academic institution issuing this confirmation in block letters: ______________________________________________________

This letter has to be sent as original on official paper of a state or state recognized university and has to comply with the corresponding legalization’s regulations.

* university in the country of issue of the certificate evidencing the general university entrance qualification.