

## **Agreement on a Joint Diploma/Degree Programme**

between

**Alpen-Adria Universität Klagenfurt, Austria**

And

**La Rochelle Business School, Groupe Sup de Co, France**

In order to develop further international opportunities for students from the Alpen-Adria Universität Klagenfurt, Faculty of Management and Economics (Fakultät für Wirtschaftswissenschaften (hereafter AAU-FME) and La Rochelle Business School, Groupe Sup de Co (hereafter ESC), and in order to strengthen the international ties between the two institutions, AAU-FME and ESC have decided to enter into this Agreement for the establishment of a joint diploma/degree programme on the "Master" level.

### **1. Objectives**

Within the framework of this Agreement, "home institution" refers to the institution in which a student is formally enrolled as a degree candidate. "Host institution" refers to the institution that has agreed to receive students from the home institution for a period of study.

This Agreement permits students of AAU-FME and ESC, upon the successful fulfilment of the conditions indicated in this Agreement, the opportunity of receiving by a joint diploma both the academic degree of the home institution and the legal effects of the corresponding academic degree of the host institution.

Graduates of this joint Master's degree course shall be awarded the academic degree of Master with the supplement "of Science" (abbreviated "MSc").

### **2. Candidates for joint diploma/degree programme**

Students registered as degree candidate at AAU-FME in the Master "International Management" or at ESC shall have access to the joint diploma/degree programme.

Students shall be screened for eligibility for admission as joint diploma/degree candidates by the home institution. The home institution shall respect the admission requirements and enrolment constraints of the host institution.

Joint diploma/degree candidates shall be nominated by the home institution. This nomination shall replace the evidence of the general as well as the special university entrance qualifications and the legalization. Details of nomination are pointed out in Appendix A.

Joint diploma/degree candidates shall be subject to the standard rules, regulations and enrolling constraints of the host institution. They shall register at the host institution only for the parts of the study programme which will be carried out under the responsibility of the host institution. They shall, in terms of registration procedure, be granted all privileges for candidates of

"mobility programmes". Tuition fees shall, on the basis of reciprocity, be waived during those parts of the study programme which will be carried out at the host institution.

### **3. Exams and theses**

Exams for individual courses follow the rules of the institution where the course was audited and is examined.

Master theses shall be supervised jointly by both institutions. For that reason, the joint diploma/degree candidates shall choose one supervisor upon consent of both institutions, or, if needed, two supervisors, one from each institution. Supervisors shall be members of the examination board of the master programme.

The final dissertation (master thesis) must be written in English.

Details about courses to be audited and examined will be pointed out in Appendix B.

### **4. Conditions for obtaining the joint diploma/degree**

The joint diploma/degree shall only be awarded after the student has completed his/her studies at the home institution, and has additionally fulfilled the following requirements:

- a. award of at least 60 ECTS credits under the responsibility of the host institution; and
- b. completion of a master thesis, supervised by both institutions; and
- c. successful completion of an internship with a minimum duration of 3 months.
- d. successful completion of the final master's viva.

The joint diploma shall award both the academic degree of the home institution and the legal effects of the corresponding academic degree of the host institution. It shall be issued commonly by both institutions, in German and French. For Austria, this joint diploma will fulfil the requirements of a notice of award.

For the purpose of international mobility, the joint diploma will be accompanied by a Diploma Supplement according to art. IX.3 of the Lisbon Recognition Convention of 11 April 1997.

### **5. Programme coordination**

Each institution will nominate a programme coordinator to ensure that the joint diploma/degree programme proceeds according to a reasonable schematic plan, and that the terms of this Agreement are carried out. Each institution may name a substitute or replacement of its coordinator. Each programme coordinator will ensure that the partner institution has available to it all information appropriate to the promotion of the programme.

### **6. Duration, amendment, review and termination of Agreement**

This Agreement shall be in force from 01. September 2012 and be binding upon the parties for a period of five<sup>1</sup> years. It shall be subject to revision, modification or renewal by mutual written Agreement.

The Agreement may be terminated at the request of either institution, provided such request is made in writing at least twelve months before termination is to become effective. Any termination of the Agreement must take into account the rights of students already participating or accepted for any exchange to complete the parts of the study programme which will be carried out under the responsibility of the host institution.

An evaluation of this Agreement will be initiated by both institutions at least twelve months prior to its expiration to ascertain if the programme should be continued and, if so, how it might be improved.

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<sup>1</sup> Minimum duration of the Agreement = foreseen duration of the study program plus one academic year.

### 7. Promotion of the programme

In order to promote joint actions in education and research, both, AAU-FME and ESC, shall encourage:

- the exchange of students, university staff and researchers;
- study sessions, workshops, and seminars on previously agreed subjects;
- the exchange of information, documents and scientific publications;
- student exchange involving work in internships or visits to companies.

**IN WITNESS THEREOF** this Agreement has been signed by the proper officers of each institution.

For La Rochelle Business School

  
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Appendix A: Criteria of nomination<sup>2</sup>

Appendix B: Criteria according to art. 3

<sup>2</sup> It is recommended to add specimen of documents.

## **Appendix A**

to the

Agreement on a Joint Diploma/Degree Program between

Alpen-Adria Universitaet Klagenfurt, Faculty of Management and Economics (Fakultät für  
Wirtschaftswissenschaften (hereafter AAU-FME)

and

La Rochelle Business School, Groupe Sup de Co (hereafter ESC)

### **Nomination of Candidates for a Joint Degree**

#### **1. Precondition**

The home institution will nominate only students that have already obtained their Bachelors degree (or an equivalent degree) and are admitted to the Master's degree programme at the home institution. In Klagenfurt, students enrolled in the Master "International Management" are eligible for the joint degree program.

The selection of nominees will be based on academic results, i.e. nominated students have to be of very good standing at their home institution. Further, knowledge of English and/or the language of the host country (German or French) is an important side condition. Nominated students are entitled to continue their curriculum in the first and second years of the Master's degree studies at the host institution.

#### **2. Quota**

Every year a maximum of 5 exchange students per institution will be admitted to this programme and pay no fees to the host institution for the entire period of the exchange. Students exceeding the above-mentioned number will not partake in this programme but have the possibility to be normally enrolled in each institution as foreign students originating from an EU-member state. The quota of students per year mentioned above will be subject of observation and review. In case this number proves impractical, it might be changed by written agreement signed by the respective rector (or vice-rector in charge) of both institutions.

#### **3. Procedural requirements**

Nomination takes place in two phases:

- a. AAU-FME students to ESC La Rochelle: AAU-FME informs ESC at the latest before November 30 regarding the number of students it will nominate to this program for the forthcoming semester.
- b. ESC La Rochelle students to AAU-FME : ESC informs AAU-FME at the latest before November 30 regarding the number of students it will nominate to this program for the forthcoming semester.
- c. The nominees for the next semester will be named and copies of their documents will be sent at the latest one month before the start of the host-semester.

#### **4. Preparatory steps**

Each nominated student has to be formally enrolled by the host institution. Further, students are advised to arrange the details of the courses to be studied at the host institution before start of the semester with both, the academic coordinator of the home and of the host institution in order to obtain advice and approval.

## Appendix B to the

Agreement on a Joint Diploma/Degree Program between

Alpen-Adria Universitaet Klagenfurt, Faculty of Management and Economics (Fakultät für  
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and

La Rochelle Business School, Groupe Sup de Co (hereafter ESC)

## Courses, Exams and Theses

### 1. ECTS-Credits

The degree program for the Master of Science degree at AAU-FME and at ESC comprises 120 ECTS credits.

Specified below are the examinations of the courses taken at the host institution that are considered as equivalent to examinations taken at the home institution (section 2). ECTS for the courses specified shall be fully recognized by the home institution.

### 2. Courses followed at the host institution

**Students from ESC may choose among the follow classes during their stay at AAU-FME:**

Class	ECTS credits	Class type	Semester
<b>Principles of International Business</b>			
International Economics	2	L	Winter
International HRM and Organizational Behaviour	2	LC	
<b>International Marketing</b>			
International Marketing	3	L	Winter
Cases in International Marketing	3	C	
<b>International Entrepreneurship and Innovation Management</b>			
International Entrepreneurship	3	L	Winter
Cases in International Entrepreneurship	3	C	
<b>International Financial Accounting</b>			
International Financial Reporting	3	L	Winter
Cases in International Financial Reporting	3	C	
<b>Cultural Skills in SEE and CEE</b>			
Cultural Skills and Economic Issues in SEE and CEE	3	LC	Winter
Study Excursion to SEE or CEE	2	EX	
<b>Options</b>	3		Winter
<b>Principles of International Law</b>	2	L	Summer
<b>International Marketing</b>	3		
International Consumer Behaviour and Communication		L	Summer
<b>International Entrepreneurship and Innovation Management</b>	3		
Innovation Management in International Context		L	Summer
<b>International Financial Accounting</b>	3		
International Financial Instruments		L	Summer
<b>International Management</b>	3		
Cases in International Consumer Behaviour and Communication		C	Summer
<b>International Entrepreneurship and Innovation Management</b>	3		
Cases in International Innovation Management		C	Summer
<b>International Financial Accounting</b>	3		
Cases in International Financial Instruments		C	Summer
<b>Cultural Skills in SEE and CEE</b>			
Cultural Skills in SEE and CEE	2	LC	Summer
Short Time Study Abroad in SEE/CEE	8	EX	

It is highly recommended that ESC students participate in the "Study Excursion to SEE or CEE" (winter semester) and in the "Short Time Study Abroad in SEE/CEE" (summer semester).

**All classes are taught in English.**

ESC students are eligible for other classes available at the Alpen-Adria-Universität Klagenfurt (e.g. classes from other business programmes taught in German language), dependent on course capacity. Recognition of classes is decided upon on an individual level by the coordinator of ESC.

In addition, ESC students must prove evidence of a viva before a committee at the end of the master programme. The ECS coordinator will notify the AAA-FME coordinator upon the successful completion of the viva of ESC students.

**Students from AAU-FME may choose among the follow classes during their stay at ESC:**

**Double Degree Course Structure between ESC La Rochelle and  
AAU, Klagenfurt - Option 3 (S4 & S5) Master 1&2**

Business Law	5 ECTS
Services Marketing	5 ECTS
Human Resources Management	5 ECTS
Strategic Analysis	5 ECTS
Final dissertation	10 ECTS
Strategic Management	5 ECTS
Cost & Finance Management	5 ECTS
Quality Management	5 ECTS
Risk Management	5 ECTS
Scope Management	5 ECTS
Information Systems	5 ECTS
Total credits	60 ECTS

**All classes are taught in English.**

AAU-FME are eligible for other classes offered by ESC (e.g. classes from other business programmes taught in French language), depending on course capacity. Recognition of classes has to be decided upon on an individual level by the coordinator of AAU-FME.

In addition, AAU-FME students must prove evidence of an internship with a minimum duration of 3 months, carried out prior to the completion of the master programme.