

**Dear Applicant:**

Enclosed please find the specimen for the **main part of your application (max. 5 pages)** for a full professorship, as required by the University of Klagenfurt. This main part typically includes your application letter and the most informative professional details about yourself. It should enable the reviewers to assess the fit of your qualifications with the requirements of the advertised position in a concise manner. To facilitate the further internal processing of your application we also respectfully request that you follow the layout and formatting as provided by the specimen, preferably transmitting the document to us as a Word file.

**Supplementary and more extensive attachments** to this main part (e. g., detailed CV and complete list of publications, certificates) **are possible and indeed desirable**, and will be made fully available to the appointments board and the reviewers.

Concerning the significance of this specimen, particularly from page 3 onwards, please consider that the indicators, focuses, and cultures of different disciplines are diverse. Some of the categories given as examples here (e. g. reviewing for journals) may therefore be irrelevant for your field; other important ones (e. g. professional/industrial experience, patents) may be missing. Please use this overview as a rough guide only, and design the final three pages of the document as is customary in your field, and as you deem it informative and appropriate.

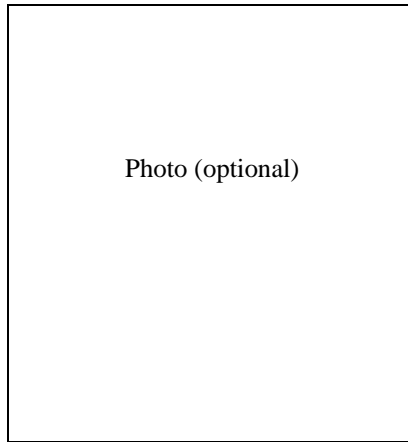
Thank you for your interest in the University of Klagenfurt, and all the best for your application,



Prof. Dr. Oliver Vitouch  
Rector of the university



# SHORT CV



## Personal Information

Born Jan. 1<sup>st</sup>, 1972, in ...

Marital status: ...

Children: ... (born ... )

## Education

1992 School-leaving examinations, ...

1995 BA in ..., University of ...

1998 MSc in ..., University of ...

2002 PhD in ..., University of ...

## Academic Positions

1995-1998 Tutor at the Dept. of ..., University of ..., ...Unit

1998-2002 Research Scientist, ...

2002-2003 Post-Doctoral Researcher, ...

2003-2007 Assistant Professor, ...

2007- Associate Professor (tenured), ...

## Current Research Topics

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## Honors & Awards

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### **Shortlist Positions (“Listenplätze”)**

Oct. 2005 Shortlisted (2<sup>nd</sup> position), Full Professorship in ..., University of ...  
Jan. 2007 Shortlisted (3<sup>rd</sup> position), Full Professorship in ..., University of ...  
Dec. 2009 Shortlisted (1<sup>st</sup> position), Full Professorship in ..., U. of ... (under negotiation)

### **Reviewing for Scientific Journals / Organizations / Publishers**

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### **Editorships**

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### **Research Grants**

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### **Teaching Experience**

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### **Selected Publications**

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