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**Directive issued by the Rectorate
regarding the reimbursement of university fees
to students from third countries
in recognition of outstanding academic achievements**

Preamble

The University of Klagenfurt endeavours to further the development of all students, including foreign students. In recognition of this responsibility towards students from third countries who, by virtue of their nationality, are required to pay fees in the amount of € 726.72 per semester, the reimbursement of university fees is introduced as a specific incentive measure in accordance with this directive.

Scope of application

§ 1 This directive sets out the applicable regulations for the reimbursement of university fees payable to regular degree students from third countries enrolled at the University of Klagenfurt who, in accordance with § 91 Sec. 2 Universities Act, Federal Law Gazette I No. 120/2002 as amended, have paid university fees of € 726.72 per semester during the performance period.

Performance period and application procedure

§ 2 (1) Reimbursement is conditional upon favourable academic success during a performance period as stipulated by § 3. Each performance period comprises one academic year (1st October to the following 30th September) and represents the period in which achievements are considered according to the date of the examination or, respectively, the date of the assessment of an academic paper. Recognised examinations (as laid down in § 78 of the Universities Act) can only be taken into consideration, if the original examination was taken within the performance period.

(2) Reimbursements are issued once per academic year. Applications for the reimbursement of university fees can be submitted to the Admission and Examinations Office from 1st October to 31st October following the conclusion of the respective academic year. The application form must be made available online in a suitable manner.

(3) The application will be excluded, if the student has already received financial support equivalent to the full amount of the university fees paid from the Social Fund established in line with Part D § 1 of the University Statutes.

Academic success

§ 3 (1) Favourable academic success is considered to have been established, if the applicant has achieved a minimum of 30 ECTS credits in a degree programme during the performance period, and if the permitted duration of study according to Sec. (2) has not been exceeded in this degree programme.

(2) The permitted duration of study comprises the period of study prescribed in the respective degree programme plus two tolerance semesters.

(3) The duration of study is determined in accordance with § 22 Para. 3 of the Ordinance on Study Records (UHSBV), Federal Law Gazette II 2019/216 as amended by Federal Law Gazette II 2020/533.

(4) Proof of work on a doctoral thesis is considered equivalent to the required minimum number of ECTS credits. Proof of work on a Master's thesis is considered equivalent to 15 ECTS credits. A written statement of confirmation issued by the supervisor and describing the student's progress regarding the work is deemed satisfactory proof.

In the case of a doctoral thesis, this statement of confirmation can be brought to bear no later than after three years of study; in the case of a Master's thesis no later than after one year of study.

The amount of the reimbursement

§ 4 (1) The amount of the reimbursement shall, as a general rule, be fixed at € 726.72 per academic year.

(2) If the calculation of the average grade in accordance with Sec. (3) yields an outstanding academic success with a value below 1.5, the amount reimbursed increases to € 1,453.44 per academic year.

(3) The average grade is calculated by multiplying the ECTS credits from every examination taken during the relevant academic year with the respective grade. The resulting partial results are then added, and finally divided by the sum of ECTS credits. The calculated average grade is rounded to two decimal places.

(4) Examinations graded as "participated with success", recognitions approved as "recognised", and evidence according to § 3 Sec. (4) are not taken into consideration when calculating the average grade. No average grade is calculated, if the total number of ECTS credits is below 30, once the assigned ECTS credits for assessments of this kind have been subtracted. In this case, the total amount reimbursed shall be € 726.72.

(5) If the applicant has pursued a course of studies at another university during the respective academic year in accordance with § 6 Sec. 1 Universities Act or is admitted to a jointly established study programme, the amount of the reimbursement is reduced to equal the proportion of the university fees, which remains with the University of Klagenfurt.

(6) If the applicant has already received a partial reimbursement during the respective academic year, provided by the Social Fund established in line with Part D § 1 of the University Statutes, the amount of university fees reimbursed is reduced by the amount of the partial refund as per this directive.

The reimbursement transaction

§ 5 (1) The reimbursement of university fees is carried out within the context of private sector administration based on the student's application. There is no legal claim regarding the award of reimbursement. Any recourse to courts of law is excluded.

(2) The execution of this directive lies within the remit of the Vice-Rector for Studies.

Entry into force

§ 6 (1) This directive enters into force on the day following publication in the University Bulletin and will become effective for the first time in relation to applications for the academic year 2014/15.

(2) § 2 para. 1 last sentence and para. 3, § 3 para. 2, 3 and 4, § 4 para. 3, 4, 5 and 6 and § 6 as amended in the version published in University Bulletin issue 24, No. 117.3 dated 03.08.2022, enter into force on the day following publication in the University Bulletin and will become effective for the first time in relation to applications for the academic year 2021/2022.