

**Announcement regarding the Reimbursement of Tuition Fees to
Encourage Outstanding Academic Achievements by Students from Third Countries
for the period from 1st October 2015 to 30th September 2016**

The Alpen-Adria-Universität Klagenfurt endeavours to further the development of all students, including foreign students. In recognition of this responsibility towards students from third countries who, by virtue of their nationality, are required to pay fees in the amount of € 726.72 per semester, the reimbursement of tuition fees will be introduced as a specific incentive measure in accordance with this Directive.

Students must submit the applications themselves; the relevant form can be obtained from the Admission Office (not yet available). Alternatively, it can be downloaded from <https://www.aau.at/en/study/studying-at-aau/during-your-programme/university-fees/>

Students who meet the following requirements or who can provide the required evidence, are invited to apply for reimbursement:

1. Performance record covering the **performance period 1st October 2015 to 30th September 2016:**

The performance record is considered to have fulfilled the requirements, if the applicant has achieved a minimum of 30 ECTS credits in a degree programme, and if the permitted duration of study for a Bachelor's degree (seven semesters), for a Master's degree (five semesters), for a diploma degree (standard duration of the degree programme plus 1 additional "tolerance semester" in each study phase), or for a three-year doctoral degree (seven semesters) has not been exceeded. Recognised examinations (as laid down in § 78 of the Universities Act) can only be taken into consideration, if they were taken in the context of a summer school and fall within the performance period.

Proof of work on a dissertation is considered equivalent to the required minimum number of ECTS credits. Proof of work on a Master's thesis or a diploma thesis is considered equivalent to 15 ECTS credits.

A written statement of confirmation issued by the supervisor and describing the student's progress regarding the work is deemed satisfactory proof. In the case of a dissertation, this statement of confirmation can be brought to bear no later than after three years of study; in the case of a Master's thesis or diploma thesis no later than after one year of study.

2. Nationality (as certified by the current student data sheet)

Degree students from third countries enrolled at the Alpen-Adria-Universität Klagenfurt who, in accordance with § 91 Sec. 2 Universities Act, Federal Law Gazette I No. 120/2002 in the relevant applicable version, have paid tuition fees of € 726.72 per semester during the performance period.

3. The amount of the reimbursement shall, as a general rule, be fixed at € 726.72 per academic year. If the grade average achieved is below 1.5, the total amount reimbursed shall be € 1453.44. If the applicant has pursued a course of studies at another university during the respective academic year in accordance with § 6 Sec. 1 Universities Act, the amount of the reimbursement is reduced to equal the proportion of the tuition fees, which remains with Klagenfurt University. If the applicant has already received a partial reimbursement during the respective academic year, provided by the Social Fund established in line with Part D § 10 of the University Statutes, the amount of tuition fees reimbursed is reduced by the amount of the partial refund as per this Directive.

Incomplete applications or forms that do not include the required supporting documents will not be taken into consideration! Missing documents (!) can be submitted no later than one week after the submission deadline closes.

The amount of the reimbursement is set by the Vice-Rector for International Relations and Studies, Ass.-Prof. Dr. Cristina Beretta M.A.

There is no legal claim regarding the award of reimbursement.

Application period: 1st October to 31st October 2016

Contact for information and submission: Agnes Mallner, Admission Office

The Vice-Rector for International Relations and Studies
Ass.-Prof. Dr. Cristina Beretta M.A.